



# *Personal Safety Tips*

PROVIDED BY THE YALE UNIVERSITY DEPARTMENT OF SECURITY

1. No lock works **UNLESS YOU LOCK IT**.
2. Lock public doors or gates to your apartment building, dormitory, or office.
3. Never leave a public door propped open, even for a friend.
4. Lock your doors when you leave your dorm or apartment.
5. Lock your doors before you go to sleep.
6. Always lock windows that are accessible from the outside.
7. Leave spare keys with a trusted neighbor or friend, never hidden near your door.
8. Keep house and car keys on separate keychains. When leaving your car for service, or at a parking lot, leave only the car keys.
9. Never attach your address to your keychain.
10. Yale urges you never to attach your Yale ID tag to your keychain.
11. Identify visitors through a window or peephole before opening the door
12. Request that service people show proper credentials before you let them in. If necessary, call the company to verify employment.
13. Do not lend your keys or Yale ID tag to service people.
14. If a stranger asks to use your telephone, politely refuse. Offer to call for assistance for them.
15. Report to police any unusual or suspicious activity near your home, room, or around your neighbors' homes or apartments.
16. Please do not walk alone at night. Use lighted pathways to navigate throughout the University. When well-lit areas are not available, please call 432-WALK (432-9255). A uniformed Security Officer will be dispatched to your location and escort you to your on-campus destination. You will recognize these officers by their white shirts, navy pants, prominent SECURITY labels, and an official security badge on the left side of their chest.

EMERGENCY NUMBERS > ON CAMPUS DIAL 111, OFF CAMPUS DIAL 911